

**Admonition Given by Collections Officer  
When Defendant Requests Time to Pay**

You have asked the court to grant a stay on your fines and costs and completed an Affidavit and Defendant's Financial Statement so I can determine if you have a legitimate hardship in paying your fines and costs today.

I have reviewed your paperwork and in a moment we will discuss the possibility of a payment plan. At that time I will need to know the date on which you feel you can pay in full.

If your stay is granted you will be issued an Installment Payment Agreement or be given a date on which you must be paid in full. During this time it is your responsibility to notify the court of any changes in your address or telephone number. Failure to do so could be a violation of your probation or the Court's Order.

Failure to pay as agreed will result in either or all of the following:

1. A warrant being issued for your arrest.
2. A suspension of your driver's license.
3. Additional costs being assessed.
4. Delinquency report to nationwide credit bureau.
5. Execution by garnishment or liens.
6. A contempt of court hearing.

You are hereby on notice that collection of fines and costs, as Court ordered, is strictly enforced in this Court. I am here to help establish a workable payment plan for you. As long as you fulfill your obligations to this Court, the Court will work with you to insure that the fines and costs are paid according to your ability to pay.